

Harlan Community Library Board of Trustees--March 8, 2021

The Harlan Community Library Board of Trustees met on Monday, February 8, 2021, at 5:19 p.m. in the Library meeting room.

Present: Susan Finn, Bill Early, Hope Chipman, Paul Simpson, Roy Burkhalter, JoAnn Miller, Dick Jones, and Tanya Bruck

Absent: Dan McElwain

Also Present: Director Amanda Brewer

President Susan Finn called the meeting to order. Paul moved, seconded by JoAnn to approve the agenda as presented. The motion carried unanimously.

Roy arrived at 5:16.

Conflicts of interest are to be stated if and when applicable. None were stated.

JoAnn moved, seconded by Paul, to approve the minutes from February 8th. The motion carried unanimously.

Director's report:

Dick arrived at 5:18.

- Upcoming online programming includes Take and Make for youth (Shamrock Craft and Dr. Seuss fun bags) and for adults (Paint by Number). The adult craft kits were very popular and were claimed on the first day and, therefore, more were ordered. The library is partnering with the Shelby County Historical Society and Museum for Laura Ingalls Wilder program on March 30th for Women's History Month.
- The summer library program kickoff is May 27th. Youth will be doing some outdoor activities and at home activities while adults will be doing some face-to-face activities and some at home activities.

Bill arrived at 5:20

- There has not been any notification on our Grant request.
- There will be a need to hire another Circulation 2 person and part time summer person for the summer library program.
- The foot traffic is at 35%.
- 67% of the year has passed and 60% of the budget has been spent.

Motion by Dick, seconded by Hope to approve the bills the director has paid. Motion carried unanimously.

No committees met.

Old Business:

There was no old business.

New Business:

Motion by Bill, seconded by Dick to approve the Volunteer Release and Waiver Form. Motion carried unanimously.

Motion by Susan, seconded by Bill to allow the Director to extend up to 40 hours of this year's vacation hours into her next anniversary year. Motion carried unanimously.

Amanda is beginning to research outside benches for the library entrance.

Our next meeting will be April 12, 2021 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:38 p.m.

Tanya Bruck, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.