

Harlan Community Library Board of Trustees—May 9, 2022

The Harlan Community Library Board of Trustees met on Monday, May 9, 2022, at 5:20 p.m. in the Library meeting room.

Present: Susan Finn, Connie Clausen, Joann Miller, Dan McElwain, William Early

Absent: Paul Simpson, Hope Chipman, Roy Burkhalter, Tanya Bruck

Also Present: Director Amanda Brewer; City Council liaison, Sharon Kroger

President Susan Finn called the meeting to order. Connie moved, seconded by Joann to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Joann moved, seconded by Dan, to approve the minutes from April 11, 2022. The motion carried unanimously.

Director's report:

Amanda Brewer made her report for library activities for the prior month. A program involving kindergartners was held in the prior two weeks. A family fun night was held the previous Thursday involving a children's author and art projects. A Lego program will be held on 19 April 2022. The last afterschool program for the school year is on 23 May 2022. The last Storytime for this school year is on 25 May 2022.

A program by an Iowa Author involving David Pedersen was held on 12 April 2022. A DIY Embroidery Hoop Photo Holder program will be held on 26 April 2022.

The Summer Library Kick off with a performer will be held on 2 June 2022 at 10:00 at North Park and the Library Foundation Picnic will be at 11:00 at that park.

Sign-up for Summer Activities will begin on 1 June 2022.

The Director's Financial Report indicated that Bills were incurred from Feld Fire for a fire alarm service. The bill was for \$24,680.00. \$8,000.00 will come out of the trust account as a grant was awarded for partial replacement cost. The remaining \$16,680 will come out of the general fund. The city clerk will be adjusting the general expense budget for the library by a \$8,000 reduction since the grant was received for the alarm. A Provantage laptop was purchased for \$740.57 to replace a laptop that had been used by staff. Amanda reported that 78.9% of the annual budget has been expended with 83% of the year having lapsed. These figures will be amended to reflect the budget amendment made for the fire alarm system.

Motion by Joann, seconded by Connie to approve the bills the director has paid. Motion carried unanimously.

No committee reports.

Board Education – nothing new.

Old Business:

There was a discussion regarding the upcoming replacement of board members. Some outreach has been done to determine the willingness to serve of various previously identified parties. That reaction was mixed, and further outreach will continue.

New Business:

Abby Pearson has been hired as a part-time Youth Services Clerk starting at \$12.00 and Jenny Vonnahme has been hired as a part-time custodian starting at \$8.00. A motion to ratify these hires was made by Dan, seconded by Joann, and approved by unanimous vote.

Our next meeting will be June 13, 2022

There being no further business, the meeting adjourned at 5:38 p.m.

Bill Early, Secretary Temp

These minutes are as recorded by the Secretary Temp and are subject to Board approval at the next regular meeting.