

Harlan Community Library Board of Trustees--September 13, 2021

The Harlan Community Library Board of Trustees met on Monday, September 13, 2021, at 5:26 p.m. in the Library meeting room.

Present: Susan Finn, Roy Burkhalter, Bill Early, Joann Miller, Dan McElwain, and Tanya Bruck

Absent: Paul Simpson, Dick and Hope Chipman

Also Present: Director Amanda Brewer

President Susan Finn called the meeting to order. Joann moved, seconded by Bill to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Bill moved, seconded by Joann, to approve the minutes from July 12th. The motion carried unanimously.

Director's report:

- Upcoming programming includes Peace Poster Contest with the Lions Club, Story time on Wednesdays at 10:30, Neighborhood Scavenger Hunt, Cork Coaster craft, Tech Time, Adult Creative Writing, book clubs, Local Author (Kaylene Powell), Murder Mystery and outreach at Elm Crest, Senior Center, and Hansen House.
- Amanda is working on grants for the bike mobile. She has applied to Fall Shelby County Community Foundation Grant (\$5,400) and Shelby County Community Chest Grant (\$1300)
- The library received a \$15,000 grant from State Historical Society of Iowa for digitizing newspapers which will make the collection completely digitized back to 1915..
- 4 patron computers were installed using the 2019 funds from the Library Foundation.
- The library is contracting with Blue Space for Branding/Logo design
- The library is potentially partnering with Parks Department to start a Little Free Sled Library.
- The book sale made \$1,500
- The fire alarm system is ordered and will be installed.

Motion by Bill, seconded by Dan to approve the bills the director has paid. Motion carried unanimously.

No committees met.

Old Business:

No old business

New Business:

Motion by Joann, seconded by Bill, to make a recommendation to the City Council to make changes to Circulation 1 job description. The motion carried unanimously.

Motion by Bill, seconded by Joann, to make a recommendation to the City Council to make changes to Youth Services job description. The motion carried unanimously.

Motion by Dan, seconded by Roy, to approve Dena Jacobsen as Circulation Clerk 1. The motion carried unanimously.

Our next meeting will be October 11, 2021 at 5:15 p.m.

There being no further business, the meeting adjourned at 6:01 p.m.

Tanya Bruck, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.