

Harlan Community Library Board of Trustees--February 10, 2020

The Harlan Community Library Board of Trustees met on Monday, February 10, 2020, at 5:16 p.m. in the Library meeting room.

Present: Pam Meurer, Roger Ewert, Deb Miller, Susan Finn, Dick Jones, JoAnn Miller and Tanya Bruck
Absent: Bill Early
Also Present: Director, Amanda Brewer

President Pam Meurer called the meeting to order. Dick moved, seconded by Roger to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Roger moved, seconded by Susan, to approve the minutes from January 13th. The motion carried unanimously.

Director's report:

- Upcoming programming includes Abe Lincoln program and Family Fun Night annual game night.
- Applied for a grant to Shelby County Community Foundation for \$13,800 for new leisure seating in the adult area.
- Income from fines and fees was down in January. Circulation was similar to last January.
- A new battery backup for downstairs was purchased from ThinkSpaceIT for \$430.
- 59% of the year has elapse; we have used 57% of the budget.

Motion by Roger, seconded by Deb to approve the bills the director has paid. Motion carried unanimously.

No committees met.

Old Business:

The board discussed E-rate. Motion by Dick, seconded by Deb to table E-rate until there is a financial need. Motion carried unanimously.

There is a trustee member vacancy. Motion by Susan, seconded by JoAnn to forward Doug D'Arcy's name to the council as the new trustee member. Motion carried unanimously.

New Business:

- The board reviewed the Long-Range Plan. Motion by JoAnn, seconded by Susan to approve the Long Rang Plan as presented by Amanda. Motion carried unanimously.
- The ADA checklist was reviewed. This is a requirement for State Accreditation. The restrooms were the section that was audited for this year's accreditation. There is not currently requirement to come up to ADA standards, however, Amanda stated that if the corrections were within the library's financial means, then she would look at making the changes. Motion by Dick, seconded by Susan that the ADA checklist was reviewed. Motion carried unanimously.
- Last year the Harlan Community Library Foundation donated money to for a variety of technology related needs. All of the items have been completed except for the replacement of 4 patron computers. Amanda stated that there is approximately \$8300 remaining of the 2019 donation and the patron computers would cost no more than \$5000. She would like to use \$3000 of the remaining monies to put towards the expenses of a teen space. She wanted approval from the library board to ask the Foundation about this change of plans for the donated monies. The consensus of the board was that Amanda should approach the Foundation with the request.

Our next meeting will be March 9, 2020 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:23 p.m.

Tanya Bruck, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.