

Harlan Community Library Board of Trustees--November 15, 2021

The Harlan Community Library Board of Trustees met on Monday, November 15, 2021, at 5:20 p.m. in the library meeting room.

Present: Hope Chipman, Joann Miller, Paul Simpson, Dan McElwain, Roy Burkhalter, Bill Early, and Tanya Bruck

Absent: Susan Finn

Also Present: Director Amanda Brewer and Connie Claussen

Vice President Bill Early called the meeting to order. Hope moved, seconded by Joann to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Joann moved, seconded by Hope, to approve the minutes from October 11th. The motion carried unanimously.

Director's report:

Dan and Paul arrived at 5:21

- Upcoming programming includes Take and Make projects for adults and kids, Lego Night, Family Fun Night, and a kids' Saturday morning craft.
- Audiobook usage is higher through the online modes than the in library options. In one month, there are 100 in library audiobook checkouts compared to 500 online audiobook checkouts.
- 34% of the year has passed, and 31.6% of the budget has been spent.

Motion by Paul, seconded by Roy to approve the bills the director has paid. Motion carried unanimously.

The Budget committee meet to discuss next year's budget and employee wage scale. There has been a higher turnover rate in part-time employees. The committee's recommendation is to increase base pay by \$2.00 per pay grade to make library positions more comparable to similar positions in our community.

Old Business:

None

New Business:

Motion by Bill, seconded by Dan, to approve an increase of two dollars on the base for all hourly employees. This will be added to new employees upon hiring and to current employees in two increments: one dollar on January 1, 2022 instead of the 1.5% merit increase and one dollar on July 1, 2022 instead of the 1.5% cost of living increase. Any new employee's who may be hired with the higher base wage would just receive the 1.5% merit increase on July 1, 2022, if they have successfully completed their 6 month probationary period. The motion carried unanimously.

Motion by Bill, seconded by Joann, to approve the proposed budget for 2022/2023 fiscal year. The motion carried unanimously.

Our next meeting will be December 13, 2021 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:51 p.m.

Tanya Bruck, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.