

Harlan Community Library Board of Trustees--December 13, 2021

The Harlan Community Library Board of Trustees met on Monday, December 13, 2021, at 5:19 p.m. in the Library meeting room.

Present: Susan Finn, Hope Chipman, Joann Miller, Bill Early, and Tanya Bruck

Absent: Paul Simpson, Dan McElwain, Roy Burkhalter

Also Present: Director Amanda Brewer, Richard Petersen, and Connie Claussen

President Susan Finn called the meeting to order. Bill moved, seconded by Joann to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Bill moved, seconded by Joann, to approve the minutes from November 15th. The motion carried unanimously.

Director's report:

Connie arrived.

- Upcoming programming includes holiday card making and ornament making. The History of Santa Claus was presented at Elm Crest, Hansen House, and the Senior Center as part of the adult outreach programs.
- Budget meetings were held Monday, December 6th and Wednesday, December 8th. It was determined that the library board has the decision power to set and manage employee wage amounts. As the board believes that quality employees are a priority, we will increase wages per the November board meeting.
- 42% of the year has passed, and 38% of the budget has been spent.

Motion by Bill, seconded by Hope to approve the bills the director has paid. Motion carried unanimously.

No committee reports.

Old Business:

None

New Business:

Motion by Hope, seconded by Joann, to approve Joy Hansen as the part-time Youth Services Clerk at \$12.00 per hour. The motion carried unanimously.

Motion by Joann, seconded by Bill, to approve the recommendation to the mayor for Connie Claussen to complete the Library Board of Trustees term vacated by Dick Jones. The motion carried unanimously.

Motion by Bill, seconded by Hope, to approve the recommendation to provide Amanda with the 1.5% merit increase based on her most recent evaluation.

Our next meeting will be January 10, 2021 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:40 p.m.

Tanya Bruck, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.