

Harlan Community Board of Trustees

Meeting Minutes for 1/8/2024

The Harlan Community Library Board of Trustees met on Monday, 1/8/2024 at 5:18 p.m. via a Zoom meeting. This meeting was conducted virtually due to weather conditions that resulted in closure of the library for the day.

Present: Tanya Bruck, Hope Chipman, Connie Claussen, Bill Early, Susan Finn, Andrew Sandquist, Paul Simpson

Absent: Roy Burkhalter, Dan McElwain

Also Present: Director Amanda Brewer

President Andrew Sandquist called the meeting to order. Susan moved, seconded by Tanya to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Susan moved, seconded by Tanya, to approve the minutes from the December meeting. The motion carried unanimously.

Present's Report:

1. None

Director's Report:

1. Programming
 - a. Youth –
 - i. Lego Challenge on the 11th .
 - ii. Family Fun Night: Let's Bead on the 25th
 - b. Adult
 - i. 4th – Cocoa and Crochet (great feedback) – base program to test the interest in a monthly crochet class
 - ii. Great Reading Challenge Rave on the 18th and the 2024 Challenge starts on the 19th
2. Board Education - Board Room Series 2022 (recorded webinars)
3. Grants –
 - a. Working on ideas for the 2024
 - b. Spring Shelby County Community Grant and Monogram Grants that will be due this Spring. Looking at grant opportunities to help fund summer programming in addition to our Literacy Sponsorships. Many of the grants from Humanities Iowa are already depleted.

4. Other:

- a. Statistics – We continue to see foot traffic increase, computer usage and circulation.
 - b. Bills: Nothing out of the ordinary this past month
5. 50% of the year has passed and we have spent 48.8% of our budget. We continue to watch this very closely especially book purchases and salaries.

Motion by Hope, seconded by Bill, to approve the bills the director has paid. Motion carried unanimously.

Committee Meetings:

- 1. None

Board Education:

- 1. 2024 Training will be emailed out in the coming weeks.

Old Business:

- 1. None

New Business:

- 1. None

Our next meeting will be 2/11/2024 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:29 p.m.

Hope Chipman, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.