

Harlan Community Library Board of Trustees--April 10, 2023

The Harlan Community Library Board of Trustees met on Monday, April 10, 2023, at 5:25 p.m. in the Library meeting room.

Present: Susan Finn, Dan McElwain, Roy Burkhalter (via phone) and Tanya Bruck
Absent: Hope Chipman, Andrew Sandquist, and Connie Claussen
Also Present: Director Amanda Brewer

President Susan Finn called the meeting to order. Bill moved, Dan seconded by to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Bill moved, seconded by Dan, to approve the March 13, 2023 minutes. The motion carried unanimously.

Director's report:

- April programming included Family Fun Night Bingo, but Adult Writer's workshop was cancelled.
- Upcoming programming includes Lego Challenge on the 20th, Earth day on the 22nd, adult craft wreath on the 13th, and Financial Literacy on the 27th
- There will be an ambassador visit on April 25th. The Masonic Lodge will present a check for children's programming.
- Summer Reading Kickoff will be May 31st at North Park at 10am
- \$1300 from the Shelby County Community Chest was received for graphic novels
- Amanda applied for a grant from the Iowa Historical Society for digitizing the rest of the newspaper on behalf of the library Foundation.
- The library received a Humanities Iowa grant. The library will spend \$1,000, and the grant will match it for a summer speaker series.
- Due to the state's changes in the taxation of multi-residential property, the library is receiving less funding from the library levy as well as the general levy. The total loss is about \$6000.
- We participated in pre-school round up as a community partner. Librarians visited with 63 families and signed up 10-12 families for library cards.
- Kindergarten visits first week of May
- Hiring for Adult Services position is happening. There were 5 applications, and the library is at the 2nd interview part of the process. They will hopefully have a decision by the end of this week.
- Midwest Pano contracted with library to offer reduced fee virtual library tours. \$1100 - we are going to do that.
- We have a volunteer who has video and technology skills to help with social media for the library.
- Ordering new laptop to replace one from 2016.
- Circulation numbers continue to grow. It is the highest since last July, and twenty percent is digital check outs.
- 75% of year passed, 70.2% of budget has been spent.
- We are moving forward with purchasing a mobile library electric bike, which will be stored at Ouren's.

Motion by Bill, seconded by Dan to approve the bills the director has paid. Motion carried unanimously.

Old Business: No old business.

New Business: No new business.

Our next meeting will be May 8, 2023 at 5:15 p.m.

There being no further business, the meeting on motion by Bill, seconded by Dan, adjourned at 5:46 p.m.

Harlan Community Library Board of Trustees

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Tanya Bruck, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.