

Harlan Community Board of Trustees

Meeting Minutes for 12/9/2024

The Harlan Community Library Board of Trustees met on Monday, December 9, 2024 at 5:19 p.m. in the Library meeting room

Present: Kristi Travis, Hope Chipman, Bill Early, Susan Finn, Roy Burkhalter (by phone)
Absent: Tanya Bruck, Connie Claussen, Andrew Sandquist, Paul Simpson,
Also Present: Director Amanda Brewer

President Andrew Sandquist called the meeting to order. Kristi moved, seconded by Susan to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Kristi moved, seconded by Susan, to approve the minutes from 11/1/2024. The motion carried unanimously.

Director's Report:

1. Programming
 - a. Youth –
 - i. 2 nd – Movie Kung Fu Panda 4
 - ii. 7 th Holiday Cards and Crafts
 - iii. 12 th Lego Night
 - b. Adult –
 - i. 5 th – Rustic Snowflake Ornament
 - ii. 11 th – Combined Holiday Evening Book Clubs
 - iii. 18 th – Classic Movie Morning – The Apartment
 - iv. 27 th Silent Book Club
2. Closed Dec 24 and 25 th for Christmas and the 31 st and 1 st for New Years
3. Board Education – New Workday Learning Account – Email with Link was sent out
4. Repairs:
5. Fundraising Campaign – Next Meeting is next Monday, December 16 th at 5:15 at MiCasa
6. Working on employee evals – Due December 31 st
7. Bills –
 - a. Dave Murphy – Plexiglass for story walk
 - b. Travel expenses for ILA mtg in Des Moines
8. Budget – 37.6% of budget is used and 42% of the year has passed

Motion by Kristi, seconded by Susan, to approve the bills the director has paid. Motion carried unanimously.

Old Business:

1. None

New Business:

1. Director's evaluation has been completed and submitted. Motion made by Kristi, seconded by Susan to approve the director evaluation. Motion carried unanimously.

Our next meeting will be 1/13/2024 at 5:15 p.m.

There being no further business, the meeting adjourned at 5:29 p.m.

Hope Chipman, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.