

Harlan Community Board of Trustees

Meeting Minutes for 7/8/2024

The Harlan Community Library Board of Trustees met on Monday, 7/8/2024 at 5:15 p.m. in the Library meeting room

Present: Andrew Sandquist, Tanya Bruck, Hope Chipman, Susan Finn, Connie Claussen
Absent: RJ Bielenberg, Bill Early, Roy Burkhalter, Paul Simpson
Also Present: Director Amanda Brewer; City Council Liaison, Sharon Kroger

Board president Andrew Sandquist called the meeting to order. Susan moved, seconded by Tanya to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Susan moved, seconded by Tanya, to approve the minutes from the June meeting. The motion carried unanimously.

Director's Report:

1. Programming
 - a. Youth – Pollinators and the Planet in Westphalia on the 17th
 - i. Fair Parade 11th
 - ii. Free Books at the Fair 13th
 - iii. Family Event – Screening and Sketching 15th
 - iv. SLP closing program – Let's Run Away with the Circus 24th
 - v. Comic Book Workshop 25th
 - vi. Kids Bike Rodeo – August 3rd at Vets
 - b. Adult
 - i. The Northwest Passage in the Era of Climate Change 18th
 - ii. "Bar Crawl" baking contest 20th
 - iii. Adult Trivia Night 26th
 - c. PBS Trailer STEAM Week was a HIT! Looking at incorporating some of the "projects" into our Steam program. We have funds left for STEAM from a Monogram grant from years past.
2. Annual Book Sale!!! Starting July 29
3. Amanda will be out of the office the Week of July 15-19
4. Need to recruit a board member for Dan's position. It can be male or female.
 - a. Several candidates were discussed for the current position, as well as for future vacancies.

5. Board Education - Board Room Series 2023 "Intersections 1 and 2" Where Library Board and Cities Meet
6. Bills: Nothing out of the ordinary. Susan motioned, seconded by Tanya to approve any bills that
7. Statistics for last fiscal year –
 - a. circulation was up 2% over the previous fiscal year.
 - b. Program attendance up by 31%
 - c. Foot traffic up 9.5%
 - d. Youth Computer usage up 35% / Adult up 1%
 - e. We used all but \$17,000 of our funds.....less than 10,000 was in line items we control (technology & buildings)....the rest was health insurance and IPERS
8. NO BOARD MTG IN AUGUST

Old Business:

1. None

New Business:

1. None

Our next meeting will be September 9, 2024 at 5:15 p.m.

There being no further business, Connie motioned to adjourn the meeting seconded by Susan. The meeting adjourned at 5:45 p.m.

Hope Chipman, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.