

# Harlan Community Board of Trustees

## Meeting Minutes for 4/8/2024

The Harlan Community Library Board of Trustees met on Monday, 4/8/2024 at 5:18 p.m. in the Library meeting room

Present: Tanya Bruck, Hope Chipman, Susan Finn, Dan McElwain, Paul Simpson  
Absent: Bill Early, Andrew Sandquist, Roy Burkhalter, Connie Claussen  
Also Present: Director Amanda Brewer; City Council Liaison, Sharon Kroger

Board member Susan Finn called the meeting to order. Paul moved, seconded by Hope to approve the agenda as presented. The motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None were stated.

Tanya moved, seconded by Dan, to approve the minutes from 3/1/2024. The motion carried unanimously.

### Director's Report:

1. Programming
  - a. Youth – Lego Challenge Night was the 4<sup>th</sup>
    - i. The Week of the Child Celebration 11<sup>th</sup>
    - ii. Family Fun Night 18<sup>th</sup> – Puzzle Swap
  - b. Adult – Library and Lunch Noon Book Club
    - i. National Library Week – April 10<sup>th</sup> at 10:30am
    - ii. 5 O'Clock Somewhere Book Club April 10<sup>th</sup>
    - iii. Adult Craft Night 11<sup>th</sup>
    - iv. BINGO at the Lounge on Friday the 12
    - v. Books and Banter on the 24<sup>th</sup> at 7pm
    - vi. Iowa Author Program on the 25<sup>th</sup>
    - vii. Silent Book Club the 26<sup>th</sup> at 5:30pm at Milk & Honey
2. Board Education - Board Room Series 2023 "Intersections 1 and 2" Where Library Board and Cities Meet
3. Other: Received \$3000 from the Shelby Co Community Chest (\$2000 library of things and \$1000 books)
4. Statistics – Pretty standard
5. Bills: Snyder and Associates \$1800.00 – being reimbursed by the Foundation.
6. 75% of the year has passed and we have spent 73% of our budget. This is the "tightest" year we have had in the last 7 years.

Motion by Hope, seconded by Dan, to approve the bills the director has paid. Motion carried unanimously.

**Committee Meetings:**

1. Facilities Committee met with Snyder and Assoc. last week to review cost. Will meet again this week to discuss options and finalize plan. A specific fundraising committee will be established for this project.

**Old Business:**

1. None

**New Business:**

1. None

Our next meeting will be May 13, 2024 at 5:15 p.m.

There being no further business, Tanya motioned to adjourn the meeting seconded by Dan. The meeting adjourned at 5:31 p.m.

Hope Chipman, Secretary

These minutes are as recorded by the Secretary and are subject to Board approval at the next regular meeting.